Minutes

Call to Order: 10:30 AM

Introductions of guests: None

New Board Member: None

Minutes for approval: October 18th, 2017 (Gundrum / Burton)

Yea 6
Nay 0
Abstention Roadcap

Program Recertification Review/Waiver Request:

- Family Life Counseling (Perusek / Lewis)

  Compliant Non-Compliant √ Incomplete Tabled

  Yea 7
  Nay 0
  Abstention 0

The board requests more information from the agency regarding who does assessments, which assessment tool is used, how often are assessments conducted, training certificates for employees doing assessments and treatment, and a more organized Table of Organization.

- Homes for Kids, Inc. (Perusek / Roadcap)

  Compliant Non-Compliant √ Incomplete Tabled

  Yea 7
Nay 0
Abstention 0

The board requests that the agency provide training certificates for assessors and treatment providers.

- Mokita Center

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Yea
Nay
Abstention

Did not discuss due to agency withdrawing application.

Program **Initial Certification** Review/Waiver Request: None

Program **Incomplete** certification Review:

- MST-PSB Canton

| Compliant | Non-Compliant | Incomplete | Tabled |

The agency clarify if reassessments updated every 6 months, at discharge and changes in case circumstances. Clarification if youth remains in treatment past 6 months are youth reassessed and by whom. Clarification who is completing risk assessments? Is the assessor ODYS certified?
Yea 6
Nay 0
Abstention Welling

This agency’s application is tabled per verification that the main assessor is certified.

- **Applewood (Gundrum / Burton)**
  
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Yea 6
Nay 0
Abstention Lewis

The board requests information on which assessment tool the agency uses, who is performing the assessments, and training certificates for assessors and treatment providers.

- **Sheltercare (Roadcap / Gundrum)**

  ✓ Compliant Non-Compliant Incomplete Tabled

Yea 5
Nay 0
Abstention Burton, Perusek

Board is requesting training hour certificates of two staff identified as JSO therapist. Agency is to provide a description of the transition program including whom it collaborates with for services.
Program **Non-Compliant** certification Review: None

**Discussion:** January 2018 meeting location *The board decided that Stephanie Lewis would be the new secretary following Vincent Roadcap’s departure as DRC Representative. Surely, his presence will be missed by all, and DRC will have a difficult time filling his shoes.*

Adjournment: ___12:28 PM____ (Perusek / Gundrum)

**Present:**
Brian Perusek, Stephanie Weeks, John Welling, Stephanie Kelly Lewis, Jason Gundrum, Vincent Roadcap

**Absent:**
Sonya Wade, Vanessa Tower, Mark Welty

**Staff:** Karla Evans, ODYS

**Next Meeting**

December 20, 2017
Call to Order: 10:33AM

Introductions of guests: Amy Garbrechat (Licking County Juvenile Court)

New Board Member: Stephanie Kelly Lewis

Minutes for approval: August 16th, 2017   (Perusek / Burton)

Yea - 5
Nay -0
Abstention - 3 (Weeks, Lewis, and Gundrum)

NOTE: The September 20, 2017 meeting cancelled due to lack of business.

Program Recertification Review/Waiver Request:

- **Applewood**   ( Burton/ Welty)

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<td>Yea -7</td>
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<td>Abstention – 1 (Lewis)</td>
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Board is requesting clarification on which assessment utilized, who is completing risk assessments, documentation for assessment training hours and clarity on age of population served.
• **Sheltercare** (Welty/Towers)

Compliant   Non-Compliant   X Incomplete   Tabled

Yea -5
Nay -0
Abstention -3 (Burton/Perusek/Lewis)

Board is requesting training hour certificates of two staff identified as JSO therapist. Agency is to provide a description of the transition program including whom it collaborates with for services.

• **Talbert House** (Welty/Burton)

Compliant   Non-Compliant   Incomplete   Tabled

Yea -7
Nay -0
Abstention 1 (Lewis)

Program **Initial Certification** Review/Waiver Request:

• **Williams County Juvenile Court** (Welty/Perusek)

Compliant   Non-Compliant   Incomplete   Tabled

Yea -7
Nay -0
Abstention -1 (Lewis)
Board is approving agency based on receiving agency typographical errors in narrative in packet relating to services provided to youth.

- **Child Focus (Perusek / Towers)**
  - Compliant  Non-Compliant  Incomplete  Tabled
  - Yea - 7
  - Nay - 0
  - Abstention - 1 (Lewis)

Program **Incomplete** certification Review:

- **MST-PSB Canton (Perusek / Towers)**
  - Compliant  Non-Compliant  X Incomplete  Tabled
  - The agency clarify if reassessments updated every 6 months, at discharge and changes in case circumstances. Clarification if youth remains in treatment past 6 months are youth reassessed and by whom. Clarification who is completing risk assessments? Is the assessor ODYS certified?
    - Yea - 6
    - Nay - 0
    - Abstention - 2 (Lewis / Wellington)

- **Northern Ohio Juvenile Correctional Facility (Towers / Gundrum)**
  - X Compliant  Non-Compliant  Incomplete  Tabled
    - Yea - 7
    - Nay - 0
Abstention-1 (Lewis)

Program Non-Compliant certification Review: None

Discussion: Mr. Brian Perusek named as Co-Chair of the advisory board.

Adjournment: 12:45pm (Towers / Welty)

Present: Justin Burton, Jason Gundrum, Stephanie Lewis, Brian Perusek, Vanessa Towers, Stephanie Weeks, John Wellington and Mark Welty

Absent: Vincent Roadcap

Staff: Sonya Wade, ODYS

Next Meeting
November 15, 2017